

Gateway Community College

Department of Public Safety

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY

AND

CAMPUS CRIME STATISTICS

ISSUED 2023 FOR THE YEAR 2022



Submitted by: Sergeant Cary Broderick

History of the Clery Act

* The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990 (34CFR668.46), also known as the "Clery Act", is a federal law that requires colleges and universities to disclose information about crime on and around their campuses. The act is named in memory of Jeanne Clery, a 19-years old Lehigh University freshman who was assaulted and murdered in her residence hall on April 5, 1986. This report has been prepared to meet the requirements of this act.

Clery Reporting

GCC PD prepares and publishes the annual Clery report for campus crime statistics. The reports are published and distributed annually as well as posted digitally on the college website for public disclosure. GCC PD is responsible for collecting statistics, identifying crimes, reporting crimes to the FBI and the department of education, and publishing statistics per federal law.

Campus Law Enforcement

MISSION STATEMENT

The Goal of the Department of Public Safety is to build relationships within the college campus and surrounding communities, dedicated to providing a safe haven for learning. This goal is accomplished by providing fair, honest, impartial police service to the college community and the public.

VALUES

Values are ethical statements of the principles which bind us together as an organization. Values form the ethical basis for our decision making. As a group and an organization, we subscribe to these values:

- **Integrity:** basing our decisions on what is legally and ethically right, safeguarding the legal rights, privileges and dignity of all people.
- **Trust:** maintaining the highest level of trust and honesty with those we serve by holding ourselves to the highest standards of performance.
- **Commitment:** exhibiting the spirit of determination and dedication that leads to professionalism and the achievement of excellence in every endeavor.
- **Courage:** sustaining the mental, moral and physical strength necessary to carry us through the challenges of policing.

COLLEGE POLICE FORCE DESCRIPTION

The GCC Police Department personnel includes a POST Certified Police Sergeant. He has full powers of arrest. GCC is currently in the search process of hiring for a POST Certified Police Officer. Additionally, there are thirty-one (31) contracted Public Safety Officers. GCC hires at least one *active* City of New Haven Police Officer (extra duty) on a daily basis during the college's hours of operation.

Mutual Aid Agreement between Gateway Community College and New Haven Police Department

Procedures for the Reporting of Criminal Offenses:

To report a crime, contact Campus Police/Public Safety at (203) 285-2246 (non-emergencies), dial 911 (emergencies only), or use the Code Blue telephones located in the campus hallways and the GCC Parking Garage. Any suspicious activity or person seen in the parking lots, loitering around vehicles, inside buildings, or around buildings on campus, should be reported to the Police/Security Department. In addition, you may report a crime to the following:

Police and Public Safety N105 (203) 285-2246
Director of Human Resources, N324 (203) 285-2534

For off-campus options, you may refer to the current Student Handbook. College Police and the New Haven Police Department have a mutual aid and assistance agreement. Each department augments the other within their jurisdictions doing mutual investigations, arrests, and prosecutions. College police personnel attend weekly meetings with local law enforcement agencies to exchange ideas and problems which may be of concern for the College community. **Crime Reporting**

The College Police/Public Safety and the College Community encourages anyone who is the victim or witness to any crime to promptly report the incident to the police or Public Safety. Because police reports are public records under state law, the College Police Department cannot hold reports of crime in confidence. Confidential reports for the purpose of inclusion in the annual disclosure of crime statistics can generally be made to other college campus security authorities, as identified below. Confidential reports of crime may also be made to Crime Stoppers at (203) 285-2246. **Voluntary Confidential Reporting Procedure**

The Wellness Center offers holistic wrap-around case management services in an inclusive and judgement free environment to support Gateway's overall mission and purpose.

We are committed to supporting students' development in problem solving skills, coping techniques and self-advocacy.

Services include:

Solution Focused Brief Counseling (SFBC) to support the needs of GCC's diverse population;
Crisis Intervention Counseling and referral services;
Comprehensive campus wide programs to support students in mind, body and spirit;
Case management services to address basic needs, financial stability and access to public benefits screenings
All counseling sessions are provided in a supportive, empathetic, collaborative and confidential environment.

Campus Security Authorities

The Clery Act defines a campus security authority as:

- ❑ A member of the GCC Police department or a Public Safety department of an institution.
- ❑ Any individual or individuals who have responsibility for campus safety but who do not constitute the GCC Police department or a public safety department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- ❑ Any individual or organization specified in an institution's statement of campus safety policy as an individual or organization to which students and employees should report criminal offenses.
- ❑ An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. (An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.)

At GCC, the Campus Security Authorities are:

Title	Division	Ext
CEO		5-2021
Dean	Student Affairs	5-2210
Dean	Academic Affairs	5-2077
Associate Dean	Campus Operations	5-2408
Associate Dean	Institutional Advancement	5-2296
Director	Workforce Development	5-2300
Director	Automotive	5-2370
Director	Student Activities	5-2208
Director	Facilities	5-2611
Director	Early Learning Center	5-2130
Director	Human Resources	5-2534
Counselor	Advising- Counseling Services	5-2090
Administrative Assistant	Administrative Affairs	5-2022
Administrative Assistant	Student Affairs	5-2212
Associate	Human Resources	5-2537
Coordinator	Facilities	5-2611
Assistant	Academic Affairs	5-2075
Administrative Assistant	Academic Affairs	5-2407

Coaches	Student Development	5-2213
Student Accessibility Services	Student Affairs	5-2234

Timely Warnings

INCIDENT COMMUNICATIONS PLAN

Mass notification systems, procedures and equipment have been upgraded to include public address notification, IP phone system and numerous social media sites. I.e., Facebook, Twitter. Expansion of these technologies is ongoing. Through a memorandum of understanding “MOU” with the City of New Haven Police Department, Yale University Police Department and the Southern CT State University Police Department allows the GCC Police Sergeant constant communication with the above-mentioned Police Department via the police radio. The Police Sergeant has been given the designated call number “GW1” by these departments.

GCC now utilizes Mutualink which is a secure, interoperable communications system which links New Haven PD, Yale PD, Southern Conn PD and GCC PD through radio and video technology.

Communication Plan(s)

- Incident Warning – It is the policy of Gateway Community College to make notifications as rapidly as possible regarding what is known about a potential problem. Communication staff are responsible for timely updates to students, employees and visitors regarding emergency situations.
 - Depending on the level of the incident, the communication plan varies, however the majority of incident warning/communication is provided below. In the event that technology or an audible alarm are not available or deemed the best approach, a person-to-person notification system is utilized.
 - Public Address Announcement to campus community by the telephone’s emergency notification paging system
 - Text messaging utilizing the myCTState alert system.
 - E-mail notification to the system office and campus community.

- Voice mail notification to campus community
 - GCC website and social media messaging
 - Radio and television announcements
- Media Relations (Press)
 - To ensure that accurate information is provided to the media in a timely matter, all media correspondence is overseen by the Gateway Campus Associate Dean of Institutional Advancement. The Associate Dean works in collaboration with the staff at the system office to ensure all requests are responsive and considerate of individual rights and campus responsibility. Again, knowing time is of the essence, the Associate Dean will notify (and respond to) the media as rapidly as possible given the incident.
 - Hospitals/Health Providers
 - In the event of a medical emergency, GCC PD dispatch communicates with New Haven Fire Department and Yale New Haven Hospital.
 - Local Residents/New Haven PD
 - New Haven Police Department (NHPD) is notified depending on the level of emergency and need for additional assistance. In the event of a critical emergency, the NHPD is notified in the immediate moments. NHPD with the GCC PD and New Haven Fire Department (if called in) make the decision to broadcast a message on the Emergency Notification Paging System which would alert area residents.



OVERVIEW OF INGRESS/EGRESS

There are seven main points of entry and exit at Gateway Community College. All seven entrances are staffed by contracted Security Officers who are not armed. The South Building main entrance is located on George Street just west of Church Street. The North Building main entrances are located at the corner of George Street and Church Street, Church Street and Crown Street, and two from the Gateway garage 1st and 3rd floors. There is also an Early Learning Center entrance, in our South Building which is located on Temple Street just south of George Street and is exclusively for parents dropping off or picking up their children. The entrance for autos entering into the Gateway Community Garage is located on Crown Street just west of Church Street.

The Higgins Identification system "People Track" has been updated to the point that all faculty, staff and students attempting to enter the building must place their I.D. on the identification reader. This system allows Public Safety to know whether the student is currently enrolled or if the person is no longer a student at the college. The state-of-the-art equipment allows us to keep track of the people entering the college.

Security Awareness Programs

During orientation, students are informed of services offered by the Campus Police and Public Safety Department. An oral presentation outlines ways to maintain personal safety and security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees through the Employee Manual. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis. Periodically during the academic year, the City of New Haven Police, in cooperation with other College organizations and departments, presents crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and security.

- Lock down/active shooter drills are done twice a semester.
- Fire drills are done once a semester.

Lock-Down/Shelter-in-Place

A lock-down condition may be required for a number of different types of emergencies, such as a hostile intruder, violent or weapons situation, a chemical spill or plume, severe weather or civil unrest. Lock-down announcements are given in English only over the building Emergency Telephone Notification System and/or the Fire Alarm Annunciator System.

IF A HOSTILE INTRUDER IS PRESENT ON CAMPUS,

quickly determine the most reasonable way to protect your own life. A hostile intruder situation can change rapidly. In addition to being aware of your surroundings and escape routes, thinking about how you will react to a hostile intruder situation in advance will help you act quickly and efficiently. Take time to understand your surroundings and environment then make a plan.

During an active shooter or hostile intruder event, there are three choices an individual can make:

RUN... If possible, run to an exit, evacuate the building and get to a safe location – this is your first option. If a safe exit is available, take it immediately. Warn others of the impending danger and encourage them to come with you, but do not let them slow you down.

HIDE...

If a safe escape is not possible, proceed to the nearest office or classroom until help arrives or a safe exit is available. Close, lock and barricade doors and windows, turn off lights, hide behind something thick, and silence cell phones. Call “911” from any Gateway Campus phone and or cellphone. Your goal is not only to stay out of sight, but to prevent the shooter from reaching you. Barricades also distract the shooter, allowing more time for you and responders. Do not answer the door or respond to voice commands until you are sure they are coming from police or other legitimate responders. Stay: calm, quiet, wait.

FIGHT...

As a last resort, and only if your life is in danger, you may choose to fight. Be aggressive, use improvised weapons (fire extinguishers, scissors, hot coffee, glass containers or anything else available), and commit your actions. Fight as a group if possible. This action also distracts the shooter and allows time and opportunity for the police to act. Further information on GCC Emergency Procedures can be found in the Emergency Guidebook. [This is located on the GCC website.](#)

GCC POLICIES

Drugs & Alcohol Policy

The Board of Regents for Higher Education in Connecticut endorses the statement of the network of colleges and universities committed to the elimination of drug and alcohol abuse, which is based on the following premise:

American society is harmed in many ways by the abuse of alcohol and other drugs – decreased productivity, serious health problems, breakdown of the family structure, and strained social resources. Problems of illicit use and abuse of substances have a pervasive effect upon many segments of society – all socioeconomic groups, all age levels, and even the unborn. Education and learning are especially impaired by alcohol abuse and illicit drug use.

The Board recognizes that education regarding alcohol and substance abuse is an appropriate and even necessary part of contemporary college life. Since the unauthorized use of controlled substances, in addition to the potentially harmful effect it may have on students and employees, in contrary to state and federal law and regulation, it must be prohibited in any college activity, on or off the college campus.

Although the conditions of alcohol and drug dependency may be considered disabilities or handicaps under state and federal law and regulation and Board of Regents policy, and employees and students will not be discriminated against because they have these disabilities, all students and employees are considered to be responsible for their actions and their conduct.

- Statement of the Network of Colleges and Universities Committed to the Elimination of Drug and Alcohol Abuse

These provisions shall apply to all colleges under the jurisdiction of the Board:

1. No student or employee shall knowingly possess, use, distribute, transmit, sell, or be under the influence of any controlled substance on the college campus or off the college campus at a college-sponsored activity, function, or event. Use or possession of a drug authorized by a medical prescription from a registered physician shall not be a violation of this provision.
2. All colleges shall develop and enforce policies regarding the sale, distribution, possession, or consumption of alcoholic beverages on campus, subject to state and federal law. Consistent with previous board policy, the consumption of alcoholic beverages on campus may be authorized by the president subject to the following conditions, as appropriate:
 - a. when a temporary permit for the sale of alcoholic beverages has been obtained and dram shop act insurance has been purchased.
 - b. when a when a college permit has been obtained.
 - c. when students bring their own beverages.
 - d. when alcoholic beverages are provided by a student organization and no fee is charged for attendance or for said beverages.
3. All colleges shall provide educational programs on the abuse of alcohol and other drugs and referral for assistance for students and employees who seek it. Colleges are encouraged to establish campus-wide committees to assist in development of these programs in response to particular campus needs and identification of referral resources in their respective service planning regions.
4. This policy shall be published in all college catalogs, faculty and staff manuals, and other appropriate literature.
5. Failure to comply with this policy will result in invocation of the appropriate disciplinary procedure and may result in separation from the college and referral to the appropriate authorities for prosecution.

DRUG-FREE WORKPLACE

U.S. Department of Education regulations published on January 31, 1989, implementing the Drug-Free Workplace Act of 1988 require any agency awarded federal grants after March 18, 1989, to provide certification that it will maintain a drug-free workplace. To this end, Gateway Community College certifies that it will provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibitions.
- B. Establishing a drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace
2. The college's policy of maintaining a drug-free workplace.
3. Any available drug counseling, rehabilitation, and employee assistance programs, and
4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

C. Making it a requirement that each new employee be given a copy of the statement noted above.

D. Notifying the employee in the statement required by the above paragraph that, as a condition of employment, the employee will:

1. Abide by the terms of the statement, and
2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no longer than five days after such conviction.

E. Notifying the agency within ten days after receiving notice under sub-paragraph (D) (2), from an employee or otherwise receiving actual notice of such conviction.

F. Taking one of following actions, within 30 days of receiving notice under subparagraph (D) (2), with respect to any employee who is convicted:

1. Taking an appropriate personnel action against such an employee, up to and including termination, or,
2. Requiring such employee(s) to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraph (A) through (F).

SEXUAL ASSAULT PREVENTION & RESPONSE

The College educate the student community about sexual assaults and date rape through educational programs and information throughout the academic year. The Police/Public Safety and the Counseling and Student Success Center Department offers sexual assault education and information programs to college students and employees upon request. Literature on date rape education, risk reduction, and College response is available through the Counseling and Student Success Center.

If you are a victim of a sexual assault at this College, your first priority should be to get to a place of safety. You should then obtain the necessary medical treatment. The College strongly advocates that a victim of sexual assault reports the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a College Police/Public Safety officer. Filing a report with a College Police/Public Safety

officers will not obligate the victim to prosecute, nor will it subject the reported victim to scrutiny or judgmental opinions from officers. Filing a police report will ensure that a person who reports being a victim of a sexual assault:

- ❑ Receives the necessary medical treatment and tests without expense to them.
- ❑ Provides the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally, a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam.
- ❑ Assures the reported victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

POLICY STATEMENT ADDRESSING SEX OFFENDER REGISTRATION

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the College Police/Public Safety Department provides a link to the Connecticut State Police Sex Offender Registry. This Act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of Connecticut, convicted sex offenders must register with the Sex Offender Registry maintained by the Connecticut Department of Public Safety, Division of State Police, Sex Offender Registry Unit, pursuant to Connecticut General Statutes 54-250. The Sex Offender Registry information provided under this law shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees and volunteers, or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and a willful violation shall be punishable as provided by law. The Connecticut State Police is responsible for maintaining this registry. Follow the link below to access the Connecticut State Police website: www.ct.gov/dps/site/default.asp

PROGRAMS & CAMPAIGNS

Pivotal African Americans In History Presentation: Wednesday, February 9th, 10am -11am
This presentation informed the audience of key inventions and contributions to America by pivotal African Americans such as the traffic light, modern ironing board, gas mask, street sweeper and much more.

A Conversation on Male Mental Health & Wellness Within the African American Community: Tuesday, February 15th, 1pm – 2:15pm
Lamond Daniels, Chief of Community Services in Norwalk, CT, came in and discussed barriers to mental health assistance for African American men and men overall who need the services. He discussed best practices, tips, and gave a history of the issues that plague men in regard to Mental Health.

Social Justice Training (part 1): Tuesday, February 22nd, 2pm – 3pm

Students, staff, and faculty were trained on how to support students/colleagues from all walks of life including but not limited to religions backgrounds, cultural, sexuality, and more. Some history was shared as well as stereotypes and overall, a great discussion/training was provided.

Social Justice Training (part 2): Thursday, February 24th, 2pm -3pm

Students, staff, and faculty were trained on how to support students/colleagues from all walks of life including but not limited to religions backgrounds, cultural, sexuality, and more. Some history was shared as well as stereotypes and overall, a great discussion/training was provided.

Behind the Blue: A Candid Conversation on Law Enforcement: Monday, February 28th, 1:30pm -3pm.

Featured, two police Sergeants, two probation offices, and two chiefs of police in CT. The panelists were asked questions by the moderator and the audience. The goal was to get a better understanding of the difficult decisions law enforcement personnel have to make daily while also learning about the various departments housed under Criminal Justice.

Fresh Check Day: Tuesday, April 5th, 10am – 2pm.

This is an annual event held to check on students' mental well-being. Students are provided with a host of activities just to relax. The day was full of intentional fun aimed at meeting staff/faculty, connecting students, checking in with them on their mental health, and having them interact with each other through relaxing activities.

Sexual Assault Awareness Presentation: Monday, April 18th, 1pm – 2:30pm

From the Margins to the Center: The Importance of Intersectionality in Sexual Assault Prevention and Advocacy. Speaker Marissa Cohen and survivor of domestic/sexual assault violence came in, shared her story, presented facts, articulated ways to support victims, but also to prevent these things from occurring through intentional actions.

Stroke Awareness Event: Monday, April 25th, 1pm – 2pm

A student survivor of a stroke spoke to the audience as well as Nursing Faculty and other speakers. All of them shared ways to recognize strokes, dangers of strokes, long and short-term effects of having one and ways to prevent and support victims of strokes.

Wellness Fair: Monday, September 12th, 10am – 2pm

The Wellness Fair is held each semester and includes an array of internal and external organizations connected to mental health. It is a tabling event that also includes give aways, snacks, drinks, activities, student clubs, and overall, it is an event to bring students together to relax in various ways during Welcome Week before they embark on the major components of class assignments.

Pre-Fresh Check Day: Tuesday, September 25th, 10am – 2pm

A mental health check in event in the Fall, before the nationwide one in the Spring. Much like Fresh Check Day, this is also an annual event held to check on students' mental well-being. Students are provided with a host of activities just to relax. The day was full of intentional fun aimed at meeting staff/faculty, connecting students, checking in with them on their mental health, and having them interact with each other through relaxing activities.

Coffee With a Cop Day: Wednesday, October 5th, 9am – 10:30am

Students, Staff, and Faculty got to socialize with various Police Officers from surrounding towns in New Haven County. Goal was to break down barriers by having our community engage with Police Officers in a relaxed setting through coffee.

Domestic Violence Day at Gateway: Thursday, October 20th, 10am – 2pm

Activities included a Clothesline Project where students wrote inspiring messages to victims on t-shirts, and a speaker on Domestic Violence/Sexual Assault prevention. The T-shirts were donated to a domestic violence shelter to provide inspiring messages to the survivors.

FESP Health & Wellness Workshop: Wednesday, November 30th, 4:30pm – 6pm

The Family Economic & Security Program (FESP) held a workshop that discussed relaxation techniques, stress relieving techniques, and overall methods to cope with high stress events/activities that can lead to mental health issues.

Student Nursing Association, Pet Therapy: Monday, December 12th, 10am – 12pm

Students got to pet various animals to relieve stress before final examinations which aids in their mental health through relaxation.

MOU with Women and Families Center

MOU with BHCare Umbrella Center for Domestic Violence Services

GENERAL EVACUATION PROCEDURES

In the event of an obvious emergency (fire, gas leak, certain types of bomb threats, etc.) requiring immediate evacuation, the fire alarm alert system will sound consisting of an audible horn and visual strobe alarm with automated verbal notification. Announcements of the need to evacuate the building are typically made via the fire alarm notifier PA system but may also be made over the emergency telephone notification system, via email, and through personal staff contact. Announcements will be made in English only.

EVACUATION PLAN

1. **Everyone** in the building must evacuate when an alarm sounds and/or upon verbal notification by authorized personnel.

All persons in classrooms should be directed to move in an orderly manner to the designated exits posted on the Emergency Action Plan located on the wall of the room's egress.

If time and safety permits, close all doors.

If your assigned exit is blocked, keep calm and seek the nearest exit.

When outside the building, proceed away from the building, and if able, make your way to the Knights of Columbus grounds (park area or rear parking lot) located directly across the street from the college on Church Street.

The Early Learning Center will evacuate to the Temple Street Garage.

Gateway Garage will evacuate to the Crown Street sidewalk.

Persons with a physical/mobility disability, who cannot exit the building, should proceed to the nearest area of refuge where they shall wait for the emergency personnel to arrive and evacuate them. The areas of refuge are as follows:

North Building: Stairwell G, behind fire doors floors 1-4, and lower level

South Building: Hallway Stairwell D, behind fire doors floors 1-4

Library: Stairwell J, behind fire doors floors 1-2

If you become trapped inside the building, stay near the floor and shout at regular intervals to alert rescue personnel of your location.

Stay together as a group. Notify 911 of any persons with a disability requiring assistance. If possible, to do so safely, have someone stay behind with persons with disabilities until emergency personnel arrive.

3. Once evacuated:

Stay out of roadways and areas utilized by emergency personnel.

Remain outside of the building until the security staff authorizes re-entry.

RESPONSE TIME FOR EMERGENCY SERVICES

The expected response time for the New Haven Police Department and New Haven Fire Department is 3-5 minutes which is not taking into account a weather related happening or a manmade disaster that is ongoing. Additionally, the average response time for the Connecticut State Police is twenty-five minutes according to the recent security assessment by Elert and Associates.

Clery Report Statistics

2023 Gateway New Haven Campus Crime Statistics

2023 Gateway North Haven Campus Crime Statistics.