



BOARD OF REGENTS
CONGRESS BARGAINING UNIT
TEACHING FACULTY
APPLICATION FOR PROMOTION
 Academic Year _____

This application must be submitted to the President by the **first day of the Spring semester**. All responses should refer to activities and developments since your previous promotion or original appointment to the college, whichever is more recent. Please do not attach evaluations or other evaluative documents which are a part of your professional file. The review process involves a consideration of these evaluative materials. Please type or print.

NAME:	
COLLEGE:	GATEWAY COMMUNITY COLLEGE
PRESENT RANK:	

Minimum Qualifications for Counselors & Librarians

Classification	Minimum Qualifications Approved by the Board of Regents	Standard Equivalencies
Professor	Master's and 10 years	6 th and 9 years Doctorate and 8 years
Associate Professor	Master's and 7 years	6 th and 6 years Doctorate and 5 years
Assistant Professor	Master's and 4-6 years	6 th and 3 years Doctorate and 2 years
Instructor	Master's and 0-2 years	6 th year

These are the minimum qualifications established by the Board on October 16, 1989 for each classification. The Board action also authorized the President of the Connecticut State Colleges and Universities to establish specific minimums for each type of position assigned to that classification and to establish qualifications less than the minimum in order to meet market conditions.

A. Teaching and Related Responsibilities

1. In general, how have you demonstrated growth and competence in teaching and other responsibilities related to instruction?
2. List accomplishments, special projects or unusual work in regard to the items indicated in Article X, Section 1 of the Collective Bargaining Agreement.
3. What activities have you undertaken to maintain contact with your discipline or to develop knowledge in your field or specialty?

B. Other Assignments

1. List the college committees on which you have served and briefly describe your work on them.
2. List any student club or organization advisor-ships and describe your work in this role.
3. Have you developed any new instructional techniques, course offerings, or programs?
4. In what community service activities of the college have you participated as part of your regular assignment (not for additional pay)?

5. Indicate any other college service not covered above which you wish to have considered by those reviewing this application.

C. Supplemental Information to be completed by those Seeking Promotion to Professor or Associate Professor.

1. Cite any evidence of your demonstrated growth and effectiveness in community service.
2. Have you engaged in any professional development activities other than those indicated in A3 above?
3. Outline briefly and specifically your overall contribution to the college. (Attach additional sheet if more spaces are required).

D. Supplemental Information to be completed by Those Seeking Promotion to the Rank of Professor.

1. Provide evidence of effective academic leadership.

Signature: _____ Date: _____