

Verification Worksheet – Dependent Student 2022-2023

Your application was selected by the U.S. Department of Education for review in a process called “**Verification.**” Please complete, sign, and submit this form with any other required documentation to the financial aid administrator at your college.

Step 1 - Student Information

Student’s name (First, MI, Last)

Student/Banner ID #

Street Address (include apt #)

City State Zip Code

Date of Birth

Student’s Email Address

Student’s Primary Phone #
(include area code)

Step 2 – Student’s Family/Household Information

List the people in your parents’ household. Be sure to include:

- a. **Yourself** (the student)
- b. **Your parent(s) listed on the FAFSA** (including a step-parent)
- c. **Your parent(s)’ other children**, if
 - i. Your parents will provide more than half of their support from July 1, 2022 – June 30, 2023, or
 - ii. The children would be required to provide parental information on the FAFSA
- d. **Other people** who live with your parent(s), and will receive more than half of their support from your parent(s) from July 1, 2022 – June 30, 2023.

List the names of all household members in the table below. Indicate whether the household member will be attending college at least half-time during the 2022-2023 academic year (excluding parents). Attach a separate sheet if you need additional space.

Full Name	Age	Relationship to Student	College	Will be Enrolled at Least Half-Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

Student's Name: _____ Student/Banner ID: _____

Step 3 – Student Income (check one)

- My 2020 income was reported on the FAFSA using the IRS Data Retrieval Tool.
- I filed a 2020 Federal Tax Return, but could not use the IRS Data Retrieval Tool. **Must provide signed copy of 2020 Federal Tax Return –or– 2020 IRS Tax Return Transcript.**
- I did NOT, and was not required to file a Federal Tax Return. I was not employed and did NOT earn income in 2020.
- I did NOT, and was not required to file a Federal Tax Return, BUT earned income in 2020. Complete the table below. **Must provide copies of all 2020 W-2's.**

Student's Employer's Name	2020 Amount Earned	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

Step 4 – Parent Income (check one)

- My parent(s) 2020 income was reported on my FAFSA using the IRS Data Retrieval Tool.
- My parent(s) filed a 2020 Federal Tax Return, but could not use the IRS Data Retrieval Tool. **Must provide signed copy of 2020 Federal Tax Return –or– 2020 IRS Tax Return Transcript.**
- My parent(s) did NOT, and were not required to file a Federal Tax Return. My parent(s) were not employed and did NOT earn income in 2020. **Must provide 2020 IRS Verification of Non-filing Letter.**
- My parent(s) did NOT and were not required to file a Federal Tax Return, BUT earned income in 2020. Complete the table below. **Must provide copies of all 2020 W-2's and the IRS Verification of Non-filing Letter.**

Parent's Employer's Name	2020 Amount Earned	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

Step 5 – Certification and Signatures

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

I certify all the information reported is complete and correct.

The student and one parent whose information is reported on the FAFSA must sign and date below.

Student Signature _____ Date _____

Parent Signature _____ Date _____