FERPA

Family Educational Rights and Privacy Act

WAIVER

Gateway Community College

Open Doors *Open Minds*

FERPA is a federal law that provides certain rights with respect to education records. These include the right to consent to disclosure of personally identifiable information contained in the student's education record, except to the extent that FERPA authorizes disclosure without consent (see Student Handbook). With the FERPA Waiver you may grant the College the ability to discuss certain protected information with individuals or organizations (i.e., parents, guardians, spouses and employers). Please note that this does not oblige the College to disclose the information.

STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____

Banner ID #:_____ Date of Birth:_____

GCC IS AUTHORIZED TO RELEASE TO:

Name:_____ Relationship: _____

RELEASE LIMITATIONS

Purpose of Release: _____

Period: ☐ One Time Only ☐ In effect for the academic year (June 30th) unless revoked in writing

(Optional) College Official or Department Authorized to Release: _____

EDUCATION RECORD AREAS TO BE RELEASED *(INITIAL EACH AREA)*

____ **Academic Records**	• *Includes courses taken, grades received, GPA, academic progress, honors, transfer credit award and degrees awarded.*
____ **Admission**	• *Includes date of application, program selected, documents received, documents pending, date of admission, admission status and conditions of admission.*
____ **Athletics**	• *Includes records for purpose of eligibility or transfer to NJCAA or NCAA college.*
____ **Billing/Accounts**	• *Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements, collections and debt information.*
____ **Financial Aid**	• *Includes all general financial aid information.*
____ **Registration**	• *Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.*
____ **Student Conduct**	• *Includes conduct status, pending issues, and documentation.*
____ **St. Employment**	• *Includes employment status, location of job, and rate of pay.*
____ **Video/Photo Image**	• *Authorizes the publication of a video or photo image.*
____ **Other**	• *Specify:* • *Specify:*

I understand that:

(1) I have authorized Gateway Community College to release the records initialed above,

(2) I have the right not to consent to the release of my education records, and;

(3) revocation shall not affect disclosures made by the College prior to the receipt of the written revocation.

Student Signature: _____ ***Witness (optional):*** _____

Date: _____