POSITION: DIRECTOR OF LIBRARY SERVICES  
(CCP-20, 12-month, tenure track position)

ANTICIPATED STARTING DATE: Summer 2019

MINIMUM QUALIFICATIONS: Master’s degree in Library Science from an American Library Association accredited institution together with from three to six years of related experience including from one to three years of experience in supervising others; or a combination of education, training and experience, which would lead to the competencies required for successful performance of the position’s essential duties.

Incumbents are required to have: demonstrated ability to perform and to supervise the full range of professional library services with strong competencies in public services, reference research, technical services including library computer systems management, collection development and instructional assistance in effective use of library resources in a higher education environment; demonstrated ability to train and direct professional and support staff in comprehensive learning resource services.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

DESIRED QUALIFICATIONS: Experience in providing reference, instruction and related library services in a community college setting; Demonstrated commitment to innovative use of resources and emerging technologies as they contribute to meeting the needs of students, faculty, Experience in supervising and training library staff; Demonstrated team-building skills, including the ability to motivate, develop, and mentor others; Evidence of success in embracing and leading positive change.

Ability to communicate and work effectively with an ethnically and culturally diverse campus community, including the demonstrated ability to respond to and work with diverse and varied student populations.

PREFERRED QUALIFICATIONS: Preferred experience includes experience in a community college setting; experience in a Learning Commons environment; one or more years’ experience supervising college librarians and college library support staff; an understanding of the mission of the community college; demonstrated involvement in support of diversity and/or experience working with students of varying backgrounds and abilities; familiarity with Alma/Primo library information management system; experience with innovative technologies; promotion of Open Educational Resources across campus; evidence of interdisciplinary/cross-departmental collaborations; experience with computer based instructional technology.

RESPONSIBILITIES: Under the supervision of the Academic Dean or other administrator, the Director of Library Services is accountable for assuring effective and cost efficient learning resource services to the academic, student and public groups served by the College to advance the College’s learning mission through effective performance in these essential functional areas: Effective delivery of library services; Development and organization of the library’s resources; Evaluation, training, development and direction of library staff; Budget, fiscal and facilities management; Library assessment and evaluation.

In addition to the accountabilities listed above, the Director of Library Services is required to carry out the essential duties of: Attendance and participation at convocation and commencement ceremonies; Service on assigned committees and task forces; Attendance and participation at committee, staff, informational and professional meetings. These may involve attendance at evening or weekend events.

STARTING SALARY: $74,544 approximate annual, plus excellent State supported fringe benefits.

TO APPLY: Submit a cover letter, resume, BOR Application and three (3) letters of professional reference to:

Gateway Community College  
Human Resources Office  
20 Church Street  
New Haven, CT 06510

Electronically submitted packets preferred to msirois@gwcc.commnet.edu

Please reference the job title in the subject line when submitted electronically.

APPLICATION DEADLINE: The committee may begin review of applications as early as April 18, 2019. Applications must be submitted before the close of business (5:00pm) on Friday, May 10, 2019. Interviewing will commence at scheduled times beginning no earlier than Friday, May 13, 2019. References will not be contacted without authorization from the applicant.

*Incomplete or late application packages may be discarded. Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications. You will receive a written confirmation letter within a week of your submission.

Gateways website at www.gwcc.commnet.edu

Continuing Notice of Non-Discrimination

Gateway Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Dean of Students, at 203-285-2210 or Learning Disabilities Specialist, Ronald C. Mecoom at 203-285-2234.

GATEWAY COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, M/F.