



Opioid Overdose Prevention Procedures

1. **CSCU College or University:** Gateway Community College

2. **Designated Personnel**

List the Designated Personnel, individuals authorized to oversee and develop the procedures for the purchase, distribution, storage, disposal and reported use of opioid antagonists at each campus:

Name	Title	Phone Number	Email
Cary Broderick	Police Sergeant	203-285-2603	cbroderick@gatewayct.edu
Brian Higney	Facility Coordinator	203-285-2611	bhigney@gatewayct.edu
Belinda Petrovic	Science Lab Coordinator	203-285-2186	bpetrovic@gatewayct.edu
Theresa Eisenbach	Interim HR Director	203-285-2534	teisenbach@hcc.commnet.edu

3. **Purchasing and Distribution:**

The Police Sergeant will be responsible to obtaining and distributing opioid antagonist kits.

Opioid Overdose Response Emergency Procedures

All CSCU Colleges and Universities must develop and maintain written emergency procedures that identify individuals trained for the proper use and administration of opioid antagonists to effectively treat and reduce any fatalities associated with opioid drug overdoses at their respective campuses. Provide the procedures in case of an opioid overdose emergency.

When the trained state employees arrive on scene or is dispatched to medical emergency prior to the arrival of EMS and has made a determination that the person is suffering from a possible opioid overdose, the following steps should be taken:

1. The trained state employees should contact the dispatcher to apprise of possible opioid overdose and request EMS response. Dispatch shall then contact the appropriate EMS personnel.



2. The trained state employees shall use universal precautions and protection from blood borne pathogens and communicable diseases when administering Intranasal Naloxone.
3. Prior to administration of Intranasal Naloxone, the trained state employee on scene shall ensure the victim is in a safe location and remove any object(s) from the patient's immediate reach that could be used as a dangerous instrument(s).
4. The trained state employee shall assess the patient's airway and breathing and provide medical care commensurate with officer's training. The responder shall determine the victim's responsiveness, identify symptoms of opioid overdose and when appropriate, administer the medication from the Intranasal Naloxone Kit following the training guidelines.
5. The trained state employee shall administer the Intranasal Naloxone as follows:
 - A. For adults and children, one (1) milligram (mg) of Intranasal Naloxone per nostril;
 - B. For infants and toddlers, half (1/2) a milligram (mg) of Intranasal Naloxone per nostril; and
 - C. If the victim does not respond within 3-5 minutes of the first Intranasal Naloxone dose, the trained state employee shall re-assess the victim for responsiveness, pulse, and status of breathing and a second dose may be administered by EMS personnel or the trained state employee on scene, when appropriate.
6. The responder shall be aware that treated victims who are revived from an opioid overdose may regain consciousness and may experience an acute opioid withdrawal. A rapid reversal of an opioid overdose may cause projectile vomiting.
7. The patient shall continue to be observed and treated as the situation dictates, as the Intranasal Naloxone dose is only effective for approximately twenty (20) minutes.
8. The administering responder shall inform EMS about the treatment and condition of the victim and shall not relinquish care of the victim until relieved by a person with an equal or higher level of training.
9. Once used, the Intranasal Naloxone device is considered bio-hazard material and shall be turned over to EMS personnel, or shall be disposed of in accordance with our policy.
10. After clearing the call, the Public Safety Department will complete an incident report.

4. Location of Opioid Antagonists



Identify the location(s) on each campus where the opioid antagonists are stored, known and accessible to students and employees.

Intranasal Naloxone Spray will be accessible to faculty, staff and students:

- A. GCC- North Building
 - 1. Security Post N107 and at the Wellness Center N-114
 - 2. Elevator Lobby second floor
 - 3. Security Post third floor entrance
 - 4. Elevator Lobby fourth floor
- B. GCC- South Building
 - 1. Security Post first floor
 - 2. Security Post Library second floor
 - 3. Elevator Lobby third floor
 - 4. Elevator Lobby fourth floor

6. **Storage and Disposal of Opioid Antagonists**

The Designated Personnel on each CSCU campus are responsible for the storage and disposal of unneeded or expired opioid antagonists in accordance with the manufacturer's guidelines. Provide procedures for the storage and disposal of opioid antagonists.

Sergeant Broderick will be responsible for distribution and storage of excess supplies of Intranasal Naloxone. Science Lab Coordinator Belinda Petrovic will be responsible for disposal of used and expired Intranasal Naloxone Spray.

7. **Opioid Antagonist Administration Training**

- a) Provide procedures for the training of individuals to access and administer the opioid antagonist kits in emergency situations. Include the CSCU individual's name and contact information responsible for organizing the training, the training organization name, and frequency of training.

GCC will wait for guidance and recommendations from the BOR regarding training and purchase of Intranasal Naloxone and related supplies.

- b) Has every member of the counseling or health services staff received opioid overdose response training? **YES.**



The Wellness Center employees are trained

1. Director Wellness Center – Licella Arboleda – 203-285-2480
2. Counselor - Dana Albert - 203-285-2480
3. Administrative Assistant – Mary Ann Lippard - 203-285-2480

c) Has every member of the campus law enforcement or security personnel office received opioid overdose response training? **NO**

** The Public Safety employees are not trained*

8. Reporting Requirements

Provide the procedure for documenting and tracking every incident involving the use or administration of an opioid antagonist kit.

The Public Safety Department will set up specific category in our Hunt Report Writing System to track Intranasal Naloxone incidents at Gateway Community College.

9. Awareness Campaigns

Describe the CSCU College's or University's ongoing awareness campaign plan to educate students, faculty and staff regarding opioid antagonist availability. Include contact information of the responsible individual.

To be determined at a later time who will oversee the awareness campaign.

10. Policy Dissemination

Who is responsible for the annual dissemination of the policy, including posting and maintaining the policy, with current Designated Personnel contact information specific to the CSCU campus, in an easily accessible manner on the CSCU institution's website?

Sergeant Broderick will be responsible for annual dissemination of the policy.