New Student Orientation Leader

Application

Fall 2014
Dear Prospective Orientation Leader:

Congratulations on your decision to apply to be a Gateway Community College New Student Orientation Leader. New Student Orientation (NSO) is an exciting time of the year where the entire College works together to welcome and engage our new students into the campus community. The role of Orientation Leader is a vital one to the success of our new students. As an Orientation Leader you will guide a group of our new students throughout each of our New Student Orientation Sessions while offering talking points about the various services available to them, as well as facilitate introductions to the various staff and students leading information sessions. Additionally, you will be asked to continue your relationship with your new students by serving as a mentor and role model to them throughout the year.

As an Orientation Leader, you will be required to participate in each of the following activities:
- Wednesday, August 20, 2014, from 9am-7pm for New Student Orientation Leader Training
- Monday, August 25, 2014, from 7am-5:30pm for NSO Session 1 and 2
- Tuesday, August 26, 2014, from 7am-9:30pm for NSO Session 3 and 4
- Wednesday, August 27, 2014 from 7am-9:30pm for NSO Session 5 and 6
- Serve as a mentor to your new students throughout the year

There are ten positions and one alternate position. Orientation Leaders will be paid a $9/hour for their participation in the August orientation programs. The role of mentor is that of a volunteer.

In order to be selected to hold this position, students must have completed at least one semester at Gateway Community College, be in good standing with the College and be returning to Gateway the following year. Orientation Leaders will be selected based on his/her application and interview.

In order to apply, please submit the attached application along with your resume to the Office of Student Activities and Leadership Programs, S110 by no later than Noon on Friday, April 4, 2014 to be considered. Interviews will be conducted April 14-18, 2014. If you have any questions or would like to learn more about New Student Orientation, please feel free to contact me in the Office of Student Activities and Leadership Programs (Room S110), at 203-285-2208 or via email at rprior@gatewayCT.edu.

Cordially,

Roberta Prior
Director of Student Leadership Programs and Activities
New Student Orientation Leader Application

Name: ______________________________________ Student ID#: ________________________

Mailing Address: _____________________________________

_____________________________________

Home Phone: (____)___________________
Cell Phone: (____)_____________________
Email Address: ________________________________________

How many semesters have you taken classes at Gateway Community College? _________

GPA: ________ Major: ___________________________________

How many semesters do you have left?__________

Please tell me if you already have a job on campus (this will not affect your application, but is necessary for contracting purposes.)

Please tell us why you think you will be a good Orientation Leader:
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

What do you consider to be your three best characteristics?
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

What are you most proud of regarding Gateway Community College?
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Please fill out completely and submit to the Office of Student Activities and Leadership Programs, S110 by no later than Friday, April 12, 2013. You may attach your answers to the above questions on another piece of paper.

For Office use only:

_____ Nominee QPA verified  Verified By: ______________________________
_____ Semesters Verified  Date: ______________________________
_____ Good Standing with the College
New Student Orientation Leader Faculty/Professional Staff Recommendation

Student Applicant Name: ______________________________________________________

The above named student is applying to serve as a New Student Orientation Leader. The role of Orientation Leader is a vital one to the success of our new students. As an Orientation Leader students will guide a group of our new students throughout each of our New Student Orientation Sessions while offering talking points about the various services available to them, as well as facilitate introductions to the various staff and students leading information sessions. Additionally, students will be asked to continue their relationship with their new students by serving as a mentor and role model to them throughout the year. One of the requirements of the application process is to include a recommendation from a faculty member or professional staff member. I ask that you please fill out this confidential recommendation and forward it to the attention of Roberta Prior, Director of Student Leadership Programs and Activities in the Office of Student Activities no later than Friday, April 14, 2014 by Noon. Thank you for your support of our student leaders and this important role on campus.

Faculty/Staff Member’s Name: ________________________________ Dept. ___________________
Relationship to the above named student: __________________________________________________
___________________________________________________________________________________

Please indicate the most appropriate rating below for the above named individual:

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<th>Superior</th>
<th>Good</th>
<th>Average</th>
<th>Fair</th>
<th>N/A</th>
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<td>Leadership Qualities</td>
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<td>Interpersonal skills</td>
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<td>Self-Confidence</td>
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<td>Maturity</td>
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<td>Attitude</td>
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<td>Oral Communication Skills</td>
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<td>Ability to Motivate</td>
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<td>Sensitivity to Others</td>
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<td>Personal Integrity</td>
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<td>Responsibility</td>
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<td>Works Well Under Pressure/Adaptable</td>
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Please list areas in which you believe this applicant excels:
1. 
   
2. 
   
3. 
   

Please list areas in which you believe this applicant would need additional training other than specifics about the college:
1. 
   
2. 
   
3. 
   

Please write a brief statement as to what you think this student will gain from serving as an Orientation Leader. (You may attach a typed statement if you wish).
____________________________________________________________________________________
____________________________________________________________________________________
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Please tell us how you think our new students will benefit from this student serving as an Orientation Leader. (You may attach a typed statement if you wish).
____________________________________________________________________________________
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Orientation Leader Recommendation Applicant’s Name: ______________________________